

Minutes of a meeting of the Woore Parish Neighbourhood Planning Team held on 8th November 2017 in the Victory Hall.

Present:

Mr Jon Furber (Chair)
Cllr Malcolm Blake
Mr Stephen Clifford
Cllr Mike Cowey
Ms Lucy Hughes
Ms Mandy Jones
Mr Alan Melvin
Mr Darrell Stebbings
Ms Ann Thompson

63 Welcome and Introduction

The Chair welcomed members to the meeting and in particular Malcolm Blake on his return after illness. He reported that Caroline Brown had left the village to live in Nantwich before the drop in session, which had gone very well with over 20 residents calling in, and so had regretfully withdrawn from membership. Thanks were recorded for all she had done to advance the Plan.

64 Apologies for Absence

Apologies for absence were received from Mrs Karin Billany, who was away, and Mr Chris Jeffries, who was unwell.

65 Minutes of the Previous Meeting

The Minutes of the previous meeting held on the 4th September 2017 were approved.

66 Draft Circulated

It was agreed that only the Policies in Draft 3 needed consideration, the opening sections being as agreed. LH re[ported that Shropshire's Local Plan Review to 2036 was out for consultation on housing numbers, but not as yet for individual communities. It was, however, clearly urban focused for housing growth. She took members through the draft Policies with a number of actions agreed:

- (a) On Housing Policies members discussed whether to put a proposed target housing number for 2026-36 in a separate policy, or at all, and if so what it should be. It was agreed to do this in a separate new Policy HOU2 – if this was later ruled out, it would not affect the remainder of the Policies. The Local Plan Review wrongly classified only Woore and Ireland's Cross as a Community Hub, whereas Pipe Gate had been part of this since 2010, and the whole Plan to date had been drafted on that basis. It was agreed to inform the Parish Council that it was our view this should be corrected. The old Development Boundary in North Shropshire DC's Local Development Plan to 2011, not adopted by Shropshire Council, would be helpful and it was

agreed to obtain the details of this. The current Policy HOU 2 in the draft would be deleted because of possible conflicts in what was asked for – both detached and affordable housing – this would be transferred instead into the existing Policy HOU 3, including some of the justification for affordable provision. A similar target number for the 10 years after the conclusion of the present Plan in 2026 as the present one for 2016-26 was supported.

Action Points –

- **LH to consult Adrian Cooper at Strategic Planning about inclusion of specific numbers in the draft, and also to request the old Development Boundary maps if he had them.**
- **SC would also request these from Nicola Fisher and from Sarah Plmlott, if John Parkes confirmed the Parish Council had had copies. Nicola would also be asked about progress with the maps requested for mapping purposes.**
- **MB and MC would report the Team's view on the mis-defined Hub status in the Local Plan review.**

In the event the request to Adrian Cooper produced the Development Boundary maps, and Nicola Fisher agreed to supply the other required maps the next day.

- (b) Sensitive Gaps – further justification had been drafted by SC as a narrative section, and this was with LH, JF and MC – and included in the next draft. This was an area where detailed maps would be required. MC queried whether we should expand the number of these, but by a majority the existing decision to limit this to the four with most support was confirmed. MC reported that the Parish Council had signed up to the Ordnance Survey Licensing Agreement to enable use of their maps in the Plan.

Action Point – MC & SC agreed to meet to begin to prepare maps. As previously discussed, they would consult DS if it appeared he could assist.

- (c) Community Facilities and Local Green Spaces – JF agreed to write to the Chairs of the Cricket and Tennis Clubs about the proposed inclusion in the listing of their land. As the Bowls Club was a tenant this would not be necessary in that case. It was agreed that the list required only rough addresses and maps, not as much detail as in the draft.

Action Points – JF to write to local sports clubs. LH to consult Adrian Cooper at Shropshire Council, to see if there was an Open Space Study in existence for the county.

- (d) Consultation Arrangements – It would be desirable to ask Shropshire Council to have an informal look at the draft Plan before the formal consultation period of 6 weeks, subject to his views in responding now to LH. The Council should be able to tell us early in the New Year who to consult.

Apart from circulating to official consultees, it had been agreed at the October Drop In Session to hold another of these in the Victory Hall to enable residents to comment on paper copies and ask questions, as well as online.

Two or three printed copies as well as sheets for comments on Policies should be enough. All comments received, in person or online, should be listed with the Name of the Person or body concerned, their Position, and the Response of the Team, for the information of the Examiner, in due course.

In theory at least the draft Plan should be submitted for consultation by the Parish Council, but this had often been delegated to the planning teams elsewhere. It was agreed to ask the Parish Council, in its representatives' report on the following Monday, if it was willing to delegate this rather than consider the whole Plan in detail at what was expected to be a busy January Agenda.

Action Point – MB and MC to report to the 13 November Parish Council meeting, and seek its agreement to delegate submission of the draft Plan to the Team. (A copy of the Draft Plan could be supplied to every Councillor by the January meeting.)

After our consultation and amendments to take account of comments, a finalized draft would be provided, probably after Easter, to Shropshire Council for their consultation process (in which the Parish Council would be expected to submit its own comments) and for official Examination. In the subsequent Referendum no campaigning would be permitted by the Team in favour of the Plan, but residents could be encouraged to use their votes.

67 Budget

As the current Grant period was coming to an end, the Parish Clerk needed to report on expenditure and balances, and to attribute any remaining balances and apply for further support in the period to 31st March 2018. She needed an update on expenditure with Cheshire Community Action, up to date bills for the Victory Hall, and the Team's estimates for coming expenditure to complete this.

£2830 was left in the Grant till the end of the month, and LH agreed to see that any outstanding bills were submitted by the end of November, and supply estimates for the coming months. SC would request updated room hire bills. It was agreed that apart from CCAG costs provision was needed in the next grant period for up to 5 hires of the hall, new banner overlays at £60 and printing and stationery costs of up to £100.

Action Points: LH and SC to feed back to Sarah Pimlott.

68 Date of the Next Meeting

The date of the next meeting, following the Drop In Session, is **Wednesday 3rd January 2018**, to agree a final draft for submission. In the meantime members were encouraged to make any corrections and drafting amendments **direct to LH**, with a revised draft being circulated for this purpose.

Subject to there being no major objection from Shropshire Council, it was expected business could be dealt with by correspondence up to then, without calling a December meeting – members would be notified if one proved necessary.